

**TOWN OF UNIONVILLE
MINUTES OF REGULAR MEETING**

The Town Council of the Town of Unionville held its regular meeting on Monday, February 17, 2020 at 7:30 p.m. in Town Hall, 1102 Unionville Church Road, Monroe, NC. Commissioners Andrew Benton, Jeff Broadaway, Gene Price and Jaren Simpson were present. Mayor Randy Baucom and Mayor Pro-Tem Ken Brown were absent. Town Attorney Ken Helms was also present.

Everyone stood and recited the Pledge of Allegiance to the United States flag, after which Commissioner Gene Price led the prayer of invocation.

Upon motion duly made by Gene Price, seconded by Jaren Simpson, Council unanimously appointed Commissioner Andrew Benton as Mayor Pro-Tem for the night.

Mayor Pro-Tem Benton called the meeting to order and welcomed everyone.

There were no public comments.

Upon motion duly made by Jeff Broadaway, seconded by Jaren Simpson, Council unanimously approved the minutes of the January 20, 2020 regular meeting. Upon motion duly made by Jaren Simpson, seconded by Jeff Broadaway, Council unanimously approved minutes of the January 20, 2020 Executive Session.

Mayor Pro-Tem Benton recognized Finance Officer Darrell Baucom, who reviewed the Financial Report, a copy of which is appended to these minutes. Mr. Baucom stated that the Town's cash balance is strong; just under \$3,000,000. In Profit and Loss Budget versus Actual, Income is above budget by \$8354 due to franchise taxes, sales and use taxes and ad valorem taxes. On the Expense side, the Town is favorable to budget \$9,000 due to professional fees. In Transactions by Account, Activity Since Last Month shows payments to Baucom Landscaping of \$2,150 and J.B. Watson & Co. of \$9,150. In Pending Bills to be Paid, legal fees of \$1,795 for the Keziah lawsuit are included. Upon motion duly made by Gene Price, seconded by Jeff Broadaway, Council unanimously approved payment of pending bills.

In considering the 2019-2020 audit by J. B. Watson & Co., Finance Officer Darrell Baucom stated that they have done a good job the last few years, and the fee will be going down from \$9,150 to \$8,750 plus \$130 per hour for bookkeeping functions. He recommended that the Town approve the proposed contract. Upon motion duly made by Jaren Simpson, seconded by Gene Price, Council unanimously awarded the 2019-2020 audit contract to J.B. Watson & Company.

In considering updating the Land Use Plan, Administrator Gaddy stated that Nadine Bennett with N-Focus Planning presented ideas to the Planning Board at their January 6, 2020 meeting regarding the new laws the General Assembly has put in place in Chapter 160D. She recommends that the Town survey its residents in some way. We could set up a Survey Monkey online for about

\$100 for a month; we could mail out a survey to residents; we could send it to churches and schools. She is willing to help with key questions for the survey. Planning Board members suggested an open house meeting. She agreed but stated that it's very difficult for residents to attend meetings. Attorney Helms encouraged Council to begin taking action soon, as this is a lengthy process, and we need to have this in place by January 1, 2021. Upon motion duly made by Jeff Broadaway, seconded by Jaren Simpson, Council unanimously agreed to direct Planning Board to continue working on the Land Use Plan, asking Nadine Bennett to compile questions for the residents' survey and re-write the Land Use Plan, and provide a quote for her time involved in this project.

In considering the Public Nuisance Ordinance, Land Use Administrator Gaddy stated that Planning Board has looked over this ordinance and suggested that Code Enforcement Officer John Ganus attend a joint meeting with Planning Board and Town Council to discuss further several items and questions they have. Attorney Helms confirmed that the Council should have a recommendation from Planning Board on this ordinance. Upon motion duly made by Jeff Broadaway, seconded by Jaren Simpson, Council unanimously directed Mrs. Gaddy to set up a meeting with Town Council, Planning Board and John Ganus, preferably on March 2, 2020 during the regular Planning Board meeting. Attorney Helms will advise Clerk Gaddy regarding advertising this Special Meeting.

Resident Chad Simpson submitted an application to serve as an alternate on the Board of Adjustment. Upon motion duly made by Jeff Broadaway, seconded by Jaren Simpson, Council unanimously tabled the appointment of a Board of Adjustment alternate to the March 16, 2020 regular meeting.

Clerk Gaddy reported that Jason Williams with Piedmont Computers will attend the March 16, 2020 regular meeting to present a quote for providing webmaster services, Town emails for Council and cybersecurity.

Clerk Gaddy drew Council's attention to the two drawings N.C. Department of Transportation provided for a roundabout and a four-way stop at the intersection of Morgan Mill Road and Old Camden Road. There will be opportunities in the near future to make comments on these two options.

There being no other business, Mayor Pro-Tem Benton declared the meeting adjourned.

Respectfully submitted,

Sonya W. Gaddy
Clerk

Approved as to form:

R. Kenneth Helms, Jr., Town Attorney