

**TOWN OF UNIONVILLE
MINUTES OF REGULAR MEETING**

The Town Council of the Town of Unionville met on Monday, August 16, 2021 in Town Hall, 1102 Unionville Church Road, Monroe, NC. Mayor Baucom and Commissioners Andrew Benton, Jeff Broadaway and Gene Price were present. Commissioners Ken Brown and Jaren Simpson were absent. Town Attorney Ken Helms was also present.

Everyone stood and recited the Pledge of Allegiance to the United States flag, after which Commissioner Broadaway led the prayer of invocation.

Mayor Baucom welcomed everyone and called the meeting to order.

There were no public comments.

Upon motion duly made by Andrew Benton, seconded by Gene Price, Council unanimously approved the minutes of the June 21, 2021 Executive Session and the July 19, 2021 regular meeting.

Mayor Baucom recognized Finance Officer Darrell Baucom, who reviewed the financial report, a copy of which is appended to these minutes. Mr. Baucom stated that he recently had dinner with the Unionville Lions Club members and they thanked the Town again for their \$10,000 contribution for the July 4th celebration. The Balance Sheet compares this year versus last year and finds the Town \$100,000 favorable. Income this year is \$8,000 versus total budget of \$300,000, which means we haven't begun to collect much income yet. On the Expense side, contributions of \$8,500 plus payroll are the large items. Expenses thus far total \$31,000. In Significant Items Since Last Month, we paid Baucom Lawn Maintenance \$2,150; \$6,000 for insurance; Unionville Community Center utilities of \$3,400; \$5,000 contribution to Council on Aging and \$3,500 to American Red Cross. There is nothing unusual in Pending Bills to be Paid. He reported that the Town can anticipate a \$50,000 grant for the Volunteer Fire Department and a \$250,000 grant for the American Legion. Upon motion duly made by Jeff Broadaway, seconded by Gene Price, Council unanimously approved payment of pending bills.

Finance Officer Baucom stated that NC Pro covid funds he anticipates will be \$107,000 this year and an additional \$107,000 next year. Mayor Baucom made inquiry as to whether these funds would qualify for broadband or water capacity increases in the Town. Mr. Baucom stated that we could easily work with Union County for these infrastructure advances. Upon motion duly made by Gene Price, seconded by Andrew Benton, Council unanimously approved the Resolution for Accepting American Rescue Plan Act Funds, a copy of which is appended to these minutes.

Mayor Baucom recognized Deputy Clerk Braswell, who reviewed the Land Use Survey results, stating that there were 220 unduplicated responses, which is about three percent of our Town's population. Clerk Gaddy stated that Planning Board reviewed these responses and

determined that this is not a good representation of the entire Town. They recommend Town Council send out a paper survey to all residents in the Town and seek more input. She has spoken with someone from United States Postal Service who quoted a price of 16-17 cents per address, although we might be required to purchase an entire zip code. Also, she has left messages with our tax bill printer to explore the possibility of inserting the survey in the tax bills but hasn't received a response from them yet. Commissioner Benton agreed that three percent of the population is not enough responses. Deputy Clerk Braswell cited concerns with paper surveys including data entry and transcribing handwriting comments and suggested we send a QR code link to the survey so as not to take up so much of the clerk's time in compiling these results. The consensus of the Council was to table this decision to gain more information at next month's meeting.

Mayor Baucom recognized Clerk Gaddy regarding the quote from Harper's Electric. Ms. Gaddy stated this quote includes a 65-inch TV monitor for the meeting room which can be used during meetings for power point presentations and training sessions. It also includes a 40-inch TV monitor for her office which can be used when residents have questions about their property. Upon motion duly made by Jeff Broadaway, seconded by Gene Price, Council unanimously approved this quote.

Deputy Clerk Melody Braswell reviewed the updated quote from Signs Now for one wall plaque historical marker to be installed at Unionville Elementary School. She recommends the aluminum marker totaling \$3,674.99. Mayor Baucom made inquiry as to Principal VonCannon's feedback and whose insurance would cover any issues. Finance Officer Baucom stated that this would be considered a gift to the school and their insurance would cover any issues. Upon motion duly made by Andrew Benton, seconded by Gene Price, Council unanimously directed Clerk Gaddy to take a mock-up of the wall-mount sign to Mrs. VonCannon and ask her thoughts and blessings prior to moving forward.

In other business, Clerk Gaddy presented the Seedspark quote for webmaster management and compared to the three quotes we received in 2020. Attorney Ken Helms will check the general statutes as to our requirements to send this out for bids and will report back at the September 20, 2021 meeting.

Mayor Baucom drew the Council's attention to the Miss Unionville Pageant flyer, which will be hosted by Unionville's American Legion on Friday, December 3, 2021 at Benton's Cross Roads Church. She will ride in the Christmas parade on Saturday, December 4, 2021.

Mayor Baucom also drew Council's attention to the thank-you letter from Council on Aging and encouraged members to set up a time in the near future to place the engraved brick at their facility.

There being no other business, Mayor Baucom declared the meeting adjourned.

Respectfully submitted,

Sonya W. Gaddy
Clerk

Approved as to form:

R. Kenneth Helms, Jr., Town Attorney