

TOWN OF UNIONVILLE MINUTES OF REGULAR MEETING

The Town Council of the Town of Unionville met on Monday, September 20, 2021 at 7:30 p.m in Town Hall, 1102 Unionville Church Road, Monroe, NC. Mayor Baucom and Commissioners Andrew Benton, Jeff Broadaway, Gene Price and Jaren Simpson were present. Town Attorney Ken Helms was also present. Commissioner Ken Brown and Finance Officer Darrell Baucom were absent.

Everyone stood and recited the Pledge of Allegiance to the United States flag, after which Commissioner Broadaway led the prayer of invocation.

Mayor Baucom welcomed everyone in attendance and called the meeting to order.

During public comments, resident LaNae Haigler of 1521 Tom Helms Road, addressed the Council. She stated that she had some questions about tonight's meeting agenda, specifically, about landscaping and website. Additionally, she asked if the Town owned the Community Center. Mayor Baucom stated that it is owned by the Community Center Board, although the Town helps them maintain their grounds. Mrs. Haigler asked that the Town consider making improvements to the landscaping at the Community Center, as it is a focal point of the community. She also mentioned the dark stains on the vinyl from gutter leaks and a sapling growing out of the gutters. Regarding the website, she stated that communication is key, and she hopes we can get the website up and running so citizens can know what's going on in the community. She suggested that the Town's Facebook page should be secondary to our website. Mayor Baucom stated that the Town would be considering quotes for a new webmaster, as the previous one went out of business recently. She also stated that in July, the Union Weekly listed all Union County communities' upcoming elections except Unionville and made inquiry as to the annual Unionville Elementary School barbecue. Mayor Baucom stated that the school was meeting today to decide about the barbecue.

Upon motion duly made by Andrew Benton, seconded by Jeff Broadaway, Council unanimously approved the minutes of the August 16, 2021 regular meeting.

Mayor Baucom drew Council's attention to the Financial Report in the absence of Finance Officer Darrell Baucom. Upon motion duly made by Gene Price, seconded by Andrew Benton, Council unanimously approved payment of pending bills, including a \$90 bill to Municipal Insurance Trust, which Clerk Gaddy received today.

Attorney Ken Helms reported that the state statute requires the Town to go through the bidding process for a new webmaster regardless of the dollar amount. He prepared a Request for Proposal the same as the previous request, a copy of which is appended to these minutes. He proposes an opening date of September 27, 2021 and a closing date of October 15, 2021, which is the Friday prior to the October meeting. This must be advertised in the newspaper and sealed proposals would be opened and considered at the October 18, 2021 Council meeting. Upon motion duly made by Jaren Simpson, seconded by Andrew Benton, Council

unanimously approved the Request for Proposal advertisement for a new webmaster and website services.

Clerk Gaddy introduced the quotes for mailing a paper survey to Town residents, as requested by Planning Board. A copy of these quotes is appended to these minutes. Quotes were provided by Southdata Inc., International Minute Press and Post Net. Southdata Inc. could include the survey and zoning map in our 2021 tax bills. Deputy Clerk Braswell also suggested that we include a QR code so as not to require manually inputting all responses. Upon motion duly made by Jaren Simpson, seconded by Andrew Benton, Council unanimously approved the Southdata Inc. quote including a QR code. Upon motion duly made by Gene Price, seconded by Jeff Broadaway, Council unanimously approved a deadline of January 5, 2022, which is the same as tax bills.

Deputy Clerk Braswell displayed the historic marker quote and mock-up of Unionville High School on the monitor for Council to see, a copy of which is appended to these minutes. She reported that Unionville Elementary School principal Sharyn VonCannon has given her blessing to move forward with this plaque. Upon motion duly made by Jeff Broadaway, seconded by Andrew Benton, Council unanimously approved the purchase of the aluminum wall plaque regarding Unionville High School to be mounted on the old school wall at Unionville Elementary School.

Clerk Gaddy reported that Union County Sheriff's Department is collecting items for a time capsule to be included in their new headquarters, which is currently being built. This capsule will be opened in 50 years—2071. Appropriate items are photos, books, letters to children and grandchildren, etc. Unionville School donated two books about the school, and Clerk Gaddy provided a copy of the Town Seal, history of the seal and history of the Town Hall to be included. She asked Council for other suggestions. Commissioner Benton would like to write a letter supporting law enforcement, and Council directed Clerk Gaddy to provide some copies of photos of the Town and the school barbecue to be included in the time capsule.

Deputy Clerk Braswell then displayed a Town Hall landscaping proposal by Amy Porter, who worked with Clancy Baucom and Hunter Latham to develop this drawing. This drawing addresses the many issues of the current landscaping around Town Hall and around the sign and flagpole. There is no contiguity and several of the existing plants are diseased. The age of the plants and the lack of topsoil also play roles in the decline of these plants. Around the sign, plants are overgrown and hiding the sign. In addition to Ms. Porter's drawing, a quote totaling \$6,600 provides a turn-key job. This does not include grass seeding but does include a soaker hose and timer for the new plants. A copy of the quote and drawing are appended to these minutes. Upon motion duly made by Jaren Simpson, seconded by Gene Price, Council unanimously approved this quote and mock-up. Mayor Baucom made inquiry as to improvements at the Community Center. The consensus of the Council was for Mayor Baucom to contact Betty Hinson and have the Community Center Board decide as to what

improvements they would like to make and report to Council at next month's meeting. This would be a separate project.

There being no other business, Mayor Baucom declared the meeting adjourned.

Respectfully submitted,

Sonya W. Gaddy
Clerk

Approved as to form:

R. Kenneth Helms, Jr., Town Attorney