



## Town of Unionville

### Request for Proposals

#### Grounds Maintenance Services

The Town of Unionville is accepting proposals for the Grounds Maintenance Services contract. The contract will cover the following services at the grounds of Town Hall, the Unionville Community Center, and the Traffic Circle on Sikes-Mill Road:

1. **Mowing:** The grounds will be mowed and edges trimmed at least once per week during the growing season and as needed thereafter. Upon mowing, the sidewalks, entries (including stairs and/or ramp), and parking lots will be cleared of any clippings and debris.
2. **Shrubbery:** The shrubbery will be trimmed and maintained at least two times per year, or as needed at Town Hall.
3. **Mulching:** Pine needles will be put out at least two times per year at Town Hall. Once prior to the 4<sup>th</sup> of July parade and once prior to the Christmas parade.
4. **Leaf Removal:** Leaves and limbs will be collected and discarded at least twice each month during leaf season.
5. **Decorating:** Flags on the Town light poles will be changed as needed. In addition, the Grounds Maintenance contract will include trimming exterior trees, bushes, and Town Hall with lights during the holiday season.

Proposals must be in writing and contained in a sealed envelope.

Proposals will be accepted until Monday, March 17<sup>th</sup> at noon.

For any questions, please contact Town Hall at 704-226-1989.